Action Plan

Stations

2019-2020

Sherman Elementary School

Action Plan

This action plan serves as an annual planning tool designed to move the organization toward achievement of our long-term goals.

	2023 ACTION PLANNING BIG IDEAS		
BIG IDEA #1	Meet the Learning Needs of Students		
BIG IDEA #2	Develop a High Quality Staff		
BIG IDEA #3	Provide Positive Behavior Supports		

Green	Yellow	Red	Strikethrough
COMPLETED	IN PROGRESS	HAD TO BE MOVED OR HAVE NOT DONE IT YET	ABANDONED

State-Required Accountability Targets

The Kentucky Department of Education requires schools and districts to set long-term and annual targets around the state assessment and accountability system areas.

*** TO BE COMPLETED FALL OF 2019 BASED ON STATE RELEASE OF DATA***

STATE ACCOUNTABILITY AREA	2023 STATE GOALS	2019-2020 ANNUAL STATE OBJECTIVES
PROFICIENCY (reading, math) 2018-2019 Reading 55.3 2018-2019 Mathematics 60.5	 By the end of the 22-23 school year, 70% of students will demonstrate proficiency in reading as measured by state assessment. By the end of the 22-23 school year, 70% of students will demonstrate proficiency in math as measured by state assessment. 	 By the end of the 19-20 school year, 50% of students will demonstrate proficiency in reading as measured by state assessment. By the end of the 19-20 school year, 50% of students will demonstrate proficiency in math as measured by state assessment
SEPARATE ACADEMIC INDICATOR (science, social studies, writing) 2018-2019 Separate Academic Indicator 49.3	 By the end of the 22-23 school year, 40% of students will demonstrate proficiency in Science as measured by the state assessment. By the end of the 22-23 school year,40% of students will demonstrate proficiency in Social Studies as measured by the state assessment. By the end of the 22-23 school year, 40% of students will demonstrate proficiency in Writing as measured by the state assessment. 	 By the end of the 19-20 school year, 20% of students will demonstrate proficiency in Science as measured by the state assessment. By the end of the 19-20 school year, 30% of students will demonstrate proficiency in Social Studies as measured by the state assessment. By the end of the 19-20 school year, 30% of students will demonstrate proficiency in Writing as measured by the state assessment.
GAP 2018 - 2019 51.9	 By the end of the 22-23 school year, the gap indicator will be 70. 	 By the end of the 19-20 school year, the gap indicator will be 55.
GROWTH (ES/MS only)	• By the end of the 22-23 school year, the Growth	• By the end of the 19-20 school year, the growth

Big Idea #1: Action Plan

#1 Meet the learning needs of students					
	an Elementary students an Elementary students		•		
		APPR	OACH		
Literacy: Every Class, Every Day					
CORRESPONDING STATE GOAL AREA Proficiency; Other Academic Indicator; Growth			Key Core Work Process Strategies REFERENCE KCWP 2: Design & Deliver Instruction		
	Measures of Su	ccess: MAP Data, 2020	KPREP Data; Common /	Assessment Data	
		Funding: ESS \$	6000; SBDM \$1000		
		DEPLOYMEN	IT ACTIVITIES		
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)			
Daily Science/SS instruction scheduled for all grades • K-2 30 min block	All classroom schedules include Science/SS instruction	Reading/Writing will occur in Science & Social Studies in every lesson.	Systems for Science & SS instruction will be built	Analysis of District Learning Checks	

• 3-5 45 min block					
Implementation of Foundations of Reading in all K-2 classrooms		Implementation of Foundations of Reading in all K-2 classrooms	Will develop a system with teacher input	Develop system for Foundations of Reading in K-2 classrooms	
Implementation of Units of Study in Reading in all classrooms		Implementation of Units of Study in Reading in all classrooms			
		Develop UOS Reading System	Provided to Ts for vetting at Oct. 2 staff meeting. Teacher feedback due Friday, Oct. 4	Finalize UOS Reading system	
Implementation of EL for supplemental reading instruction in all classrooms		Implementation of EL for supplemental reading instruction in all classrooms	Will develop a system with teacher input		
Students will be involved in PDSA through goal setting and monitoring in classrooms	Introduced during PLCs week of 9/16/19	Students will be involved in PDSA through goal setting and monitoring in classrooms		PDSA Goal Monitoring & celebration	
Ribbon Ceremony will be held to graph Fall 19 MAP data by grade level	Week of 9/23/19			Ribbon Ceremony will be held to graph Winter 20 MAP data by grade level	

		Teachers will participate in Extended Planning to plan for instruction during the 2nd Quarter	October 2, 3, 4 Reschedule 2nd/3rd extended planning	Teachers will participate in Extended Planning to plan for instruction during the 3rd Quarter	Time provided during Jan. 3
				SPED planning of mini-Meade Co model for Reading resource grades 3, 4, 5	Jan. 8 half day (am)
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
PDSA Goal Monitoring & celebration		PDSA Goal Monitoring & celebration		Ribbon Ceremony will be held to graph Spring 20 MAP data by grade level	
		Develop system for Foundations of Reading in K-2 classrooms		Analysis of MAP Growth, Levels, Proficiency Projections	
Develop formatives with multiple choice and short answer questions		Develop formatives with multiple choice and short answer questions		Develop formatives with multiple choice and short answer questions	
Master Scheduling Planning	Pre-planning at Admin Winter Retreat; Master Scheduling Committee	Master Scheduling Planning		Master Scheduling Planning	

Goal Setting with students	Admin/3-5 Student Conferences in Feb. Habits of Success/Triple Crown Winner's Circle	Goal review with students	Habits of Success	Goal review with students		
Read Like a mathematician lessons modeled	CS led lessons in grades 3-5					
Read like a Historian lessons modeled 5th grade Social Studies	CS led Lessons in grade 5					
Meade Co Model for Reading Resource implemented	Grades 3-5; Beginning Jan. 27 Students assessed and data analyzed Lesson Modeled	Check in & data analysis of Meade Co Model Reading Resource Block		Check in & data analysis of Meade Co Model Reading Resource Block		
		APPR	OACH			
		Ма	ath			
CORRES	CORRESPONDING STATE GOAL AREA Key Core Work Process Strategies REFERENCE Proficiency, Growth KCWP 2: Design & Deliver Instruction					
	Measures of Success: Spring 2020 KPREP; Spring 2020 MAP; Common Assessment Data					
Funding: SBDM \$1000						

	DEPLOYMENT ACTIVITIES						
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes		
Implementation of Eureka Math in all classrooms				Analysis of District Learning Checks			
		Develop a system for math instruction	Provided to Ts for vetting at Oct. 2 staff meeting. Teacher feedback due Friday, Oct. 4	Finalize Math instruction system			
Develop formatives with multiple choice and short answer questions	Began during PLC	Develop formatives with multiple choice and short answer questions		Develop formatives with multiple choice and short answer questions			
Revise mid and end of module assessments to include multiple choice and short answer questions.	Began during PLCs	Revise mid and end of module assessments to include multiple choice and short answer questions.		Revise mid and end of module assessments to include multiple choice and short answer questions.			
Students will be involved in PDSA through goal setting and monitoring in classrooms	Introduced during PLCs week of 9/16/19	Students will be involved in PDSA through goal setting and monitoring in classrooms		PDSA Monitoring			
Ribbon Ceremony will be held to graph Fall 19 MAP data by grade	Week of 9/23/19			Ribbon Ceremony will be held to graph Winter 20 MAP data			

level				by grade level	
		Teachers will participate in Extended Planning to plan for instruction during the 2nd Quarter	October 2, 3, 4	Teachers will participate in Extended Planning to plan for instruction during the 3rd Quarter	Jan 3
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
PDSA Goal Monitoring & celebration		PDSA Goal Monitoring & celebration		Ribbon Ceremony will be held to graph Spring 20 MAP data by grade level	
				Analysis of MAP Growth, Levels, Proficiency Projections	
Revise mid and end of module assessments to include multiple choice and short answer questions.		Revise mid and end of module assessments to include multiple choice and short answer questions.		Revise mid and end of module assessments to include multiple choice and short answer questions.	
Develop formatives with multiple choice and short answer questions		Develop formatives with multiple choice and short answer questions		Develop formatives with multiple choice and short answer questions	
Minnesota Slice math analysis (NTI day)					

Teacher PD: Read Like a Mathematician	NTI Day					
Read Like a Mathematician Lessons modeled	CS led grades 3-5					
				Analysis of MAP Growth, Levels, Proficiency Projections		
Goal Setting with students		Goal Review with students		Goal Review with students		
		APPR	OACH			
		Rtl At	Work			
CORRES	SPONDING STATE GOA Proficiency; Growth	L AREA	KCWF	ork Process Strategies P 2: Design & Deliver Inst WP 3: Analyze & Apply [truction	
Measures of Success: 2020 KPREP; Spring 2020 MAP; Common Assessment Data						
Funding: ESS \$6000						
DEPLOYMENT ACTIVITIES						
30 Day Activities	Progress Notes	60 Day Activities	Progress Notes	90 Day Activities	Progress Notes	
10						

(8/14/19 - 9/25/19)		(9/26/19 - 11/11/19)		(11/12/19 - 1/09/20)	
Identify students in need of Tier 3 intervention in reading and math		Monitoring Tier 3 data Google docs	Student progress discussed during PLC meetings	Analysis of Rtl student MAP data (Tier 2 & 3)	
Identify students in need of Tier 2 intervention in reading and math		Monitoring Tier 2 data Google Docs	Student progress discussed during PLC meetings		
All classes have time built in the daily schedule for intervention					
Identify 4th and 5th grade students for Read 180/System 44	Principal and CS Met with Read 180 Teacher to identify students	Goal Setting with Read 180/System 44 students to meet tech time for each program	Weekly rewards		
Begin Read 180 and System 44 implementation				Review MAP data for Read 180/System 44 students, looking for growth	
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
Analyze Winter 20 MAP data vs. Rti Data				Analyze Spring 20 MAP data vs. Rti Data	
Continue goal setting with Read		Continue goal setting with Read		Continue goal setting with Read	

180/System 44 for tech time	180/System 44 for tech time	180/System 44 for tech time	
		Review MAP data for Read 180/System 44 students, looking for growth	
Master Scheduling review & planning	Master Scheduling Review & Planning	Master Schedule Planning	

Big Idea #2: Action Plan

#2 Provide a Safe and Healthy Culture

Annual Goal(s):

• Update and expand PBIS

	APPROACH						
		PE	BIS				
CORRESPONDING STATE GOAL AREA Proficiency, GrowthKey Core Work Process Strategies REFERENCE KCWP 6: Establishing Learning Culture and Environment							
	Measures	of Success: Behavior Ind	cidents; PBIS Walkthroug	h Feedback			
		Funding: S	BDM \$500				
		DEPLOYMEN	T ACTIVITIES				
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes		
Develop positive rewards for cafeteria	PBIS team developed Golden Horseshoe	Implement Golden Horseshoe for cafe expectations	Began implementation week of 9/30/19; winners announced	Check-In/Revise Golden Horseshoe implementation			
Develop and schedule regular celebration assemblies	SES Triple Crown Events (based on Attitude, Attendance,	Implement first SES Triple Crown Day	Scheduled for Oct. 18	MAP testing Pep Rally	During Grade Level Specials time; Introduce Goal		

	Achievement)				Crushing Celebrations
SES Attendance Team will meet twice monthly to discuss and determine interventions for student attendance concerns.	Met twice & set monthly attendance goal (96%)	SES Attendance Team will meet twice monthly to discuss and determine interventions for student attendance concerns.			
Establish Student Council with 4th & 5th Grade Representatives	Applications due 9/20/19. Selection Committee will meet and determine council members week of 9/23/19	Student Council participation in Triple Crown	Feedback & suggestions regarding Stallion Day gathered during SC meeting		
		Student Council developing service projects			
		Student Council Bravo Board to display student work	Students have spoken to each classroom. Collecting work		
PBIS Weekly Walkthroughs		PBIS Weekly Walkthroughs		PBIS Weekly Walkthroughs	
Family Engagement Stallion Day (all Grades Open House)	Friday Sept. 13			Family Engagement Stallion Day	Nov. 26 (1st, 2nd, 4th) Dec. 13 (K, 3rd, 5th)
				December Student/Staff Attendance Incentive	

Global Game Changers SEL program implemented in all classrooms					
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
Triple Crown Events & Celebrations	Friday, Jan. 10	MAP Pep Rally		Triple Crown Events and Celebrations	
Student Council participation in Triple Crown				Student Council participation in Triple Crown	
		March Madness Attendance Challenge			
PBIS Walkthroughs	ongoing	PBIS Walkthroughs	ongoing	PBIS Walkthroughs	ongoing
Calibrate PBIS and Instructional Walkthroughs		Calibrate PBIS and Instructional Walkthroughs		Calibrate PBIS and Instructional Walkthroughs	
Admin/Student Conferences grades 3-5	February				

Big Idea #3: Action Plan

#3 Provide a High-Quality Staff

Annual Goal(s):

- All teachers will implement the Instructional Protocol with fidelity.
- Grade level and Special Education teachers will engage in and lead effective PLC groups.

APPROACH									
	Implement Instructional Protocol								
CORRESPONDING STATE GOAL AREAKey Core Work Process Strategies REFERENCEProficiency; Growth; Gap; Separate Academic IndicatorKCWP 2 Design & Deliver Instruction									
Meas	sures of Success: Instru	ctional Protocol Walkthro	ough Feedback; Spring 20	020 KPREP; Spring 2020	MAP				
		Fundi	ng: \$0						
		DEPLOYMEN	T ACTIVITIES	-					
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes				
Train all teachers in Instructional Protocol	Training provided by CS on Aug. 9, 2019	Master Teachers will model lesson for all staff using Instructional Protocol	Nov. 5 PD	Jan 3 PD additional training in Instructional Protocol (focus on Reflection)					
Share, communicate, and discuss the	Completed Aug. 9, 2019	Teachers will practice writing learning	Oct. 2 staff meeting	Teacher self-reflection of Instructional					

Instructional Protocol system with teachers prior to the start of school.		targets with success criteria and receive feedback from peers		Protocol Implementation (Jan. 3 PD)	
Review Instructional Protocol Walkthrough Tool with all teachers prior to the start of school	Completed Aug. 9, 2019	Review "lookfors" of each component of IP in SES Staff News	Week of 9/23/19; link continued on all SES Staff News since then		
Use GC Schools Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly	Began week of 8/26/19	Use GC Schools Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly	Meet with individual teachers as necessary	Use GC Schools Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly	
		Teachers will teach a lesson/mini lesson to peers and receive feedback on Instructional Protocol implementation.	Nov. 5 PD Day Master Teacher will facilitate each group	Evaluate Instructional Protocol implementation w/ MAP Data (analysis of classroom MAP growth vs. IP feedback)	
		Clarification of expectations for activating schema & mini lesson	Nov. 5 PD Day modeling by CS, discussion & handout provided		
		Teacher pairs will observe each other and provide feedback using Instructional		Teacher protocol pair reflection	IP Self Assessment Jan 3

Protocol look fors		Teacher pairs will observe each other and provide feedback using Instructional Protocol look fors	
Teachers will read Chp. 3 "How We Teach" of <u>Focus:</u> <u>Elevating the</u> <u>Essentials to</u> <u>Radically Improve</u> <u>Student Learning</u>	Provide to Ts at Oct. Staff Meeting to be read by Nov. 5 PD Day		
Develop systems for Instruction. These will include: Math, UOS Reading, Supplemental Reading, Reading Foundations/Phonics, Science, Social Studies, Writing, Special Education Resource, Special Education Co-Teaching.	Math and UOS reading provided to Ts for vetting at Oct. 2 staff meeting Began development of system for SPED resource and co-teaching week of 10/28/19	Finalize Reading UOS and math systems	
Meet with Special Education staff to discuss plans for department including:	Meeting scheduled for 10/4/19	OVEC Training focused on goal writing Jan. 3rd	At Board office

		goals, resource/collab minutes/schedules			
		Establish routine for Special Ed department meetings	2x month	Continue SPED PLC meetings 2x monthly	
		Special Ed teachers collect on-grade level data for students on caseload	Data tool created and shared in Google; discussed expectations 10/31/19	Special Ed teachers collect on-grade level data for students	Provided additional training 11/14/19
		Special Education schedules reviewed and modified to provide adequate time for delivery of Instructional Protocol	Week of 10/28/19	SPED planning for mini-Meade Co model for Reading Resource grades 3/4/5	Jan. 8
Provide walkthrough trends to whole staff via weekly Sherman Staff News.					
				Individual professional growth meetings (review self-assessment, Winter MAP data, PGP, PD hours)	Jan 7,8,10
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
Use GC Schools		Use GC Schools		Use GC Schools	

Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly		Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly		Instructional Protocol Walkthrough From to deliver walkthrough feedback weekly				
Analysis of MAP data vs. IP Feedback	Winter Retreat			Analysis of MAP data vs. IP Feedback				
Round Two of Protocol Partners	Partners assigned at Winter Retreat	Protocol Partners reflection		Round Three of Protocol Partners				
				Teacher Reflection of Instructional Protocol Implementation				
		Analysis of IP Walkthrough Feedback		Analysis of IP Walkthrough Feedback vs. MAP Scores				
		APPR	ОАСН					
	New Teacher Induction							
CORRESPONDING STATE GOAL AREAKey Core Work Process Strategies REFERENCEProficiency; Growth; Gap; Separate Academic IndicatorKCWP # 6 Establish Learning Culture & Environment								
	Measu	ires of Success: Spring	2020 KPREP; Spring 20	20 MAP				
	Funding: \$0							

	DEPLOYMENT ACTIVITIES							
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes			
Establish monthly new teacher meetings		GCIP resource teachers provided with release time to spend in intern's classrooms		GCIP teachers provided with release time to spend in resource teacher's classrooms				
		Admin daily check-in with interns		Admin daily check-in with interns				
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes			
Monthly new teacher meetings		Monthly new teacher meetings		Monthly new teacher meetings				
Admin daily check-ins		Admin daily check-ins		Admin daily check-ins				
GCIP mentors plan, observe, check in with new teachers		GCIP mentors plan, observe, check in with new teachers		GCIP mentors plan, observe, check in with new teachers				

APPROACH

Staff Recognition

CORRESPONDING STATE GOAL AREA

Proficiency; Growth; Gap; Separate Academic Indicator

Key Core Work Process Strategies REFERENCE KCWP # 6 Establish Learning Culture & Environment

Measures of Success: Spring 2020 MAP; Spring 2020 KPREP; Staff Retention									
	Funding: \$0								
		DEPLOYMEN	IT ACTIVITIES						
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes				
Develop teacher attendance recognition	Include on SES Triple Crown Events (reward T's with perfect attendance in a given time span)	Implement teacher attendance recognition	Staff 1st Q Perfect Attendance recognized at Triple Crown Day	Twelve Days of Attendance Staff Incentive					
		Staff recognition program implemented	ALL-OUT staff members for 1st Q recognized at Triple Crown Day						
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes				
Triple Crown teacher recognition		Teacher attendance recognition		Triple Crown teacher recognition					
Monthly teacher recognition		Monthly teacher recognition		Monthly teacher recognition					

Big Idea #3: Action Plan

Implement Effective Teacher Led PLCs						
CORRESPONDING STATE GOAL AREA Proficiency; Growth; Gap		-	Key Core Work Process Strategies REFERENCE KCWP 4 Review, Analyze, and Apply Data			
	Measures of Success: Spring 2020 KPREP; Spring 2020 MAP; Common Assessment Data					
		Fundi	ng: \$0			
		DEPLOYMEN	T ACTIVITIES			
30 Day Activities (8/14/19 - 9/25/19)	Progress Notes	60 Day Activities (9/26/19 - 11/11/19)	Progress Notes	90 Day Activities (11/12/19 - 1/09/20)	Progress Notes	
Share PLC system with all teachers	Completed on Aug. 9 Contract Day					

Share data tools and PLC focus with each PLC team.	Completed by CS Aug. 21				
Develop teacher capacity for teacher led PLCs	Teams led own PLCs week of Sept. 9	CS will step out of PLCs at least once a month	Occurring with selected grade levels		
PLC teams will self-evaluate using a PLC rubric.	Week of 9/23/19			PLC teams will self-evaluate using a PLC rubric.	
All classroom Ts will post PDSA charts for Reading & Math in classroom	Introduced during PLCs on 9/17/19	Teachers will monitor grade level goals for reading and math with students using PDSA charts	Ts are creating rewards for classroom progress	Analysis of Winter MAP data	
Monitor school wide MAP goals with visual display and ribbon ceremonies	First ribbon ceremony with each grade level week of Sept. 23 <u>MAP Bulletin Board</u>			Winter MAP Goal Ribbon ceremony	
120 Day Activities (1/10/20 - 2/24/20)	Progress Notes	150 Day Activities (2/25/20 - 4/13/20)	Progress Notes	180 Day Activities (4/14/20 - 5/26/20)	Progress Notes
Classroom PDSA Reading & Math goals updated		Classroom PDSA Reading & Math goals monitored/reviewed		Classroom PDSA Reading & Math goals reviewed	
				Spring 20 MAP Ribbon Ceremony	
				PLC team reflection/self-evaluati	

		on	
Develop teacher capacity for teacher led PLCs			